



Chantry Community Primary School

Admissions Policy

Autumn 2018

Introduction

Chantry Community Primary School is a fully inclusive school and we welcome children from all backgrounds and abilities.

East Sussex County Council is the Local Authority responsible for admissions to Chantry Community Primary School.

Any requests for admission to Chantry need to be submitted via the East Sussex County Council website <https://admissions.eastsussex.gov.uk/enrol/website/>

Chantry Community Primary School regularly reviews in-year applications from this site and updates East Sussex on the number of children attending in each year group, liaising when there is a request for a new admission.

Admission to Reception

Admission to Reception is in the September of the academic year the children become five. Most children begin school full-time however, if parents feel a child is not ready for full-time attendance they may begin part-time. All children need to attend full-time school at the beginning of the term of their fifth birthday.

Compulsory school age begins at the start of the term following a child's fifth birthday.

Parents may find it helpful to know that if there are insufficient places available to meet demand, these will be allocated to children in accordance with the following list of priorities:

1. Looked after children and previously looked after children.
2. Children who will have a brother or sister at the school at the time of admission.
3. Children living within a predefined community area.
4. Children living outside the predefined community area.

If parents are unhappy about the Local Authority's decision there is an appeals process that can be followed.

Chantry Community Primary School follows the law on the restriction of class sizes for Foundation Stage and Key Stage One, this allows us a maximum of 30 children in each class. Chantry follows the guidelines from East Sussex of a maximum of 30 children per class in Key Stage Two.

Changing schools during the school year

It is sometimes necessary to change your child's school during the school year or during a key stage. In the case of a child leaving Chantry we welcome the opportunity to discuss this decision with you before an application is made. In the case of a child wishing to join Chantry we welcome the opportunity to show parents and children around the school and discuss their reasons for changing schools. We will always ask parents to discuss the decision with their child's current school and it will be necessary to apply online for any available space.

East Sussex County Council follows a Fair Access Protocol to ensure that all children who may be vulnerable are offered a school place as quickly as possible.

If you would like to make an appointment with the Headteacher or Assistant Headteacher to visit the school to be sure that it meets the needs of your child please do not hesitate to contact us direct. This is an ideal opportunity to ask any questions.

Signed:_____ Headteacher

Signed:_____ Chair of Governors

Date:_____