

## **Job Description**

### **Chantry Community Primary School**

**POST:** Teacher (Primary)

**PAY RANGE:** Main Pay Range – Upper Pay Range

**Job Purpose** **Class Teacher**

To carry out the professional duties of a teacher as outlined in the Teachers' Standards and in accordance with the school's policies under the direction of the head teacher. To be an effective professional who demonstrates good curriculum knowledge, able to deliver effective teaching, learning and assessment to support the achievement of pupils.

This job description may be amended at any time following discussion between the head teacher and member of staff, and will be reviewed annually.

#### **Areas of Responsibility and Key Tasks**

Ensure that pupils achieve outstanding progress through:

##### **Planning, Teaching and Class Management**

Teach allocated pupils by planning their teaching to achieve progression of learning through:

- Identifying clear teaching objective and specifying how they will be taught and assessed;
- setting tasks which challenge pupils and ensure high levels of interest;
- having high impact;
- setting clear targets, building on prior attainment;
- make provision for pupils with SEND, very able pupils or pupils with additional needs;
- providing clear structures for lessons maintaining pace, motivation and challenge;
- making effective use of assessment and ensure coverage of the curriculum;
- demonstrating effective teaching and time management;
- manage behaviour in accordance with the school's policy and model good practice with regard to punctuality, behaviour and standards of work;
- using a variety of teaching methods to:
  - i. match approach to content, structure information, present a set of key ideas and use appropriate vocabulary
  - ii. use effective questioning, listen carefully to pupils, and give attention to errors and misconceptions
  - iii. select appropriate learning resources;

- ensuring pupils acquire and consolidate knowledge, skills and understanding appropriate to the subject taught;
- evaluating own teaching critically to improve effectiveness;
- ensuring the effective and efficient deployment of classroom support;
- taking account of pupils' needs by providing structured learning;
- opportunities which develop the areas of learning identified in national and local policies and particularly the foundations for literacy and numeracy;
- encouraging pupils to think and talk about their learning, develop self control and independence and good learning behaviours;
- using a variety of teaching strategies including targeted intervention;

### **Monitoring, Assessment, Recording, Reporting**

- assess how well learning objectives have been achieved and use them to improve specific aspects of teaching;
- mark and feedback to pupils about their work, setting targets for progress;
- assess and record pupils' progress following the schools procedures;
- check work is understood and completed, monitor strengths and weaknesses to inform planning and assessment;
- undertake statutory assessment of pupils when required;
- prepare and present informative reports to parents.

### **Curriculum Development**

- have responsibility for a subject and produce action plans with clear targets and success criteria for its development across the school;
- contribute to the whole school's curriculum planning;
- liaise with the Senior Leadership Team and sub leaders.

### **School development**

- To promote equal opportunities within the school and to seek to ensure the implementation of the school's and Children's Services equal opportunities policies;
- To promote within the school a culture in which all pupils, staff and parents feel confident in raising concerns relating to the welfare or safety of children and that those concerns will be heard and dealt with consistently, and to do this in accordance with the school's Child Protection Policy.

### **Other Professional Requirements**

- have a good working knowledge of teachers' professional duties and legal responsibilities;
- operate at all times within the stated policies and practices of the school;
- take account of wider curriculum developments;
- establish effective working relationships and set a good example through their presentation and personal and professional conduct;

- endeavour to give every child the opportunity to reach their potential;
- co-operate with other staff to ensure a sharing and effective usage of resources to the benefit of the school and pupils;
- contribute to the everyday life of the school through effective participation in meetings and management systems necessary to coordinate the management of the school;
- take part in wider professional activities such as Open Evenings, Parents Evenings and events;
- take responsibility for own professional development;
- liaise effectively with parents and governors.

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.

This post is subject to the current conditions of employment for Class Teachers contained in the School Teachers' Pay and Conditions Document (STPCD), the 1998 School Standards and Framework Act, the required standards for Qualified Teacher Status and Class Teachers and other current legislation.

This job description should be read in conjunction with Annex 1 – Teachers' Standards (England) contained within the STPCD.