

 **Confident**

 **Caring**

 **Creative**

**Our Chantry
Values**

Thank you for reading this. Your help and cooperation in keeping Chantry a safe place for everyone is appreciated. We thank you for your continuing support of the school.

We hope you enjoyed your visit.

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Chantry Community Primary School



Parent and Visitor Information and Safeguarding Procedures

Welcome to Chantry

The Headteacher, staff and Governors warmly welcome you to Chantry Community Primary School.

At Chantry we value our strong relationship with parents, carers and visitors. Together this helps us achieve the very best for the children in a mutually supportive partnership between parents, staff and the school community.

We welcome and encourage parents or carers to participate fully in the life of our school.

Please follow this guidance and help us to keep Chantry a safe place for pupils, staff, parents and visitors.

Safeguarding Children

We have a legal duty of care to the health, safety, security and well-being of our pupils. While you are on the school site you have a responsibility to comply with our safeguarding procedures. Please ensure you have signed in and that you wear your visitor badge around the school. Please do not use mobile phones whilst in the school. Our safeguarding policies do not permit the taking and storing of images on mobile phones.

Safeguarding Concerns

Mrs. Becky Reed, Ms Helen Drake and Mrs. Simone Jackson are the schools Designated Safeguarding Leads.

Should you see or hear anything that gives you cause for concern, please report it immediately to a member of staff.

Health and Safety

We welcome parents and visitors raising concerns about health and safety. In the event of the fire alarm sounding please move to the school playground through the nearest safe exit. A member of staff will inform you when it is safe to return to the building.

Fire safety procedures are displayed throughout the school.

Expected Standards of Behaviour

Chantry Community Primary School expects its staff to behave professionally and we expect parents and other visitors to behave in a reasonable way towards its staff. Some of the types of behaviour that are considered unacceptable whilst on the school site are listed overleaf:

- Threatening or abusive behavior including: shouting at staff either in person or on the phone
- Swearing
- Showing temper
- Offensive gestures
- Physical aggression
- Excessive noise
- Spitting
- Racist or sexist comments
- Willful damage to Chantry property
- Theft
- Physically intimidating a member of staff e.g. standing very close
- Breaching our security procedures
- Offensive gestures
- Approaching another child or a parent in the playground in a threatening or aggressive manner

Should any of the above behaviour occur on school premises the school may feel it is necessary to contact the police and if necessary, ban the offending adult from entering the school grounds.

Social Media

The use of social media to post libelous or defamatory remarks about the school, staff, other parents or children will be reported and we ask that parents report any abuse to the school.

